

**DEPARTMENT OF ENGLISH
UNDERGRADUATE SPECIAL REGISTRATION REQUEST FORM**

Student's Name _____ UFID _____

Local Phone _____ E-mail Address _____

Semester Requested _____ Year _____ Date Submitted _____

Check the box next to the course for which you wish to be registered. Select only ONE course per form.

ENG 4905 Independent Study for _____ credits

1. Fill out the description of work planned on the back of this form in consultation with your instructor. Indicate topic, assigned texts, papers to be completed, etc.
2. Make sure to select the number of credits your instructor deems appropriate (1-3) above. **The course will only count towards meeting the English major requirement if it carries 3 credits.**
3. Have the instructor directing your work sign and date the form in the appropriate places on the reverse.
4. Return this form to the Undergraduate Advisor in 4012-E Turlington Hall.

ENG 4940 Internship for _____ credits

1. Submit this form along with:
 - (a) a letter of offer to hire on official letterhead from the organization for which you will be working (it needs to specify your duties and, if you want to receive 3 credits for the internship, to state that you will work a minimum of 12 hrs/wk in a Fall, Spring or Summer C semester, or that you will work a minimum of 24 hrs/wk in a Summer A or B semester); and,
 - (b) a personal statement in which you explain why this internship is relevant to your work as an English major and how it will contribute to your career goals.
2. Only **ONE** 3-credit ENG 4940 may be counted toward the 10 course English major requirement. **ENG 4940 MAY NOT BE REPEATED.**
3. At the end of the internship, your employer must send the English Department a letter on official letterhead that evaluates your performance as an intern, and you must submit a statement in which you evaluate the experience of the internship. These documents must be submitted prior to the date on which final grades are due for the semester.

ENG 4970 Honors Thesis

(In order to register for ENG 4970, the student must have a 3.5 upper-division GPA, and, typically, the student will already have taken one semester of ENG 4936, the Honors Seminar.)

1. Fill out the description of the work planned on the back of this form in consultation with both the instructor who is directing your work and the second reader.
2. Have both the instructor who is directing your work and your second reader sign and date the form in the appropriate places on the back of this form.
3. Return this form to the Undergraduate Advisor in 4012-E Turlington Hall.
4. Remember that you must submit a copy of the final version of your honors thesis to the Undergraduate Coordinator in the English Department. The deadline for final submission of your honors thesis will ordinarily be the last day of classes for the semester in a fall or spring semester.

ENG 4911 Research Hours for _____ credits

1. Fill out the description of research planned on the back of this form in consultation with your instructor. Indicate project, work to be undertaken
2. Make sure to select the number of credits your instructor deems appropriate (0-3) above. **The course will only count towards meeting the English major requirement if it carries 3 credits.**
3. Have the instructor directing your work sign and date the form in the appropriate places on the reverse.
4. Return this form to the Undergraduate Advisor in 4012-E Turlington Hall.

Student Signature _____ Date _____

(Your signature indicates that you have read and understood the requirements outlined on this form.)

